

Judge Tanner introduced Vicki Shelton, the new Potter County Purchasing Agent, to Commissioners' Court.

- 1. RECOGNITION OF MINUTES:** Recognize the minutes from the December 29, 2015 Potter County Commissioners' Court meeting.

The minutes from the December 29, 2015, Potter County Commissioners' Court meeting were so recognized.

- 2. BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

There were no budget amendments for consideration.

- 3. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of December 23, 2015 through January 6, 2016. [Hood]

Judge Tanner referenced Vouchers checks nos. 166410-166615 and wire nos. 656-660 in the total amount of \$2,073,652.64.

MOTION was made by Commissioner Murguia: I make a motion that we accept the Vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 4. QUARTERLY BUDGET COMPARISON:** To recognize the first quarter comparison report for FY15 and FY16. [Hood]

The quarterly budget comparison report was so recognized.

See Documentation

- 5. TAX OFFICE:** To consider and act upon tax refunds for over-payment of taxes. [Aylor, Hood]

Sherri Aylor, Tax Assessor/Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the tax refunds for over-payment as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 6. TAX OFFICE:** To recognize Sherri Aylor's 20 hours of continuing education credits per SB 546. [Aylor]
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The continuing education credits for Sherri Aylor, Tax Assessor/Collector, were so recognized.

See Documentation

- 7. INSURANCE REPORT:** To recognize the insurance fund report. [Holland]
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The insurance fund report was so recognized.

See Documentation

- 8. CGI COMMUNICATIONS:** To recognize Nicole Hunt and Eric Winegard from CGI regarding the production of the Potter County website video. [Tanner, Patrick]
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This item was so recognized.

- 9. TAX INCREMENT REINVESTMENT ZONE (TIRZ):**

- A. To hear a report on the TIRZ request associated with the Double R Lofts, an adaptive reuse of a warehouse into residential units and is located at 705 SE Grant Street.
 - B. To hear a report on the TIRZ request associated with the Lofts on 10th, a retail/residential mixed use development project. [Shaw]
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Kelley Shaw, City of Amarillo Planning Director, gave a report to Commissioners' Court on both Items A and B.

See Documentation

- 10. COMMUNITY PLANNING PROGRAM (Addressing Disadvantaged Areas Initiative):** To hear a report on the city wide initiative addressing disadvantaged areas. [Shaw]
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Kelley Shaw, City of Amarillo Planning Director, gave a report to Commissioners' Court regarding disadvantaged areas in the city. See Documentation

- 11. TEXAS PANHANDLE CENTERS-AGREEMENT FOR PSYCHIATRIC SERVICES:** To consider and act upon approving a contract with Texas Panhandle Centers to provide psychiatric services at the Detention Center. [Tanner, Kemp]
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Passed.

- 12. LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]
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A Local Government Corporation update was given by Commissioner Murguia.

- 13. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

FIRE RESCUE STATION 3 PROJECT: To receive a request from Commercial Builders Inc. to approve partial payment for ThyssenKrupp Elevator Company regarding (CIB) Pay Request #1 valued at \$25,647.48 for design services.

MOTION was made by Commissioner Church: I move we approve the \$25,647.48.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Church and Judge Tanner.

NOES: Commissioner Murguia.

Motion carried by 3-1 vote.

See Documentation

- 14. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

A. Maintenance and Facilities:

- i. The discharge of Esther Marie Scheller as Custodian I effective December 30, 2015. See Documentation

- ii. The resignation of Gail Murray as Custodian II effective January 4, 2016. See Documentation
- iii. The transfer of Wanda May Nelson as Custodian I as a replacement for Gail Murray effective January 16, 2016. [Head] See Documentation

MOTION was made by Commissioner Murguia: I make a motion that we accept the employment items as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Judge Tanner.

NOES: None.

Motion carried by 4-0 vote.

15. JAIL REPORT: To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 523 (79 female; 0 Childress) 85% felonies and 15% misdemeanors was given by Judge Tanner.

16. COUNTY INSURANCE ITEMS: To consider and act upon any insurance claims, accidents, etc. against the County.

No insurance items were presented.

17. EXECUTIVE SESSION – ANTICIPATED LITIGATION:

- A. To hold an executive session to consult with the county attorney in regard to complaints about firearm restrictions and court building security pursuant to Texas Government Code Sec. 551.071 allowing a governmental body to conduct a private consultation with its attorney about pending or anticipated litigation.
 - B. To take any action appropriate after the executive session.
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No executive session was held.

18. AGENDA ITEMS: To receive agenda items for the next Commissioners' Court.

Texas Panhandle Centers-Agreement for Psychiatric Services

The Commissioners' Court meeting on January 25, 2016, will be held at 10:00 a.m. instead of 9:00 a.m.

Those coming before Commissioners' Court for public comment include:

- 1) Dan Sheard, 430 Sage Circle
- 2) Lynn Walker

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 10:00 a.m., Monday, January 25, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 11th day of January, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy